

**LA CONNER REGIONAL LIBRARY**  
**MINUTES OF THE BOARD OF TRUSTEES**

**September 10, 2019**

**IN ATTENDANCE:** Jean Markert, Richard Wisniewski, Robert Hancock, Bill Taylor, Ran Hinrichs. Also in attendance Joy Neal, Library Director and Foundation Director, Susan Macek.

**CALL TO ORDER:** Jean Markert called the meeting to order at 5:01 PM.

**PUBLIC COMMENT:** None

**REVIEW OF MINUTES:** Minutes from the August meeting were reviewed. Robert moved to accept them, Richard seconded the motion and it passed unanimously.

Minutes from the Special Board Meeting of September 3, 2019 were approved by motion of Robert, seconded by Richard and passed unanimously.

**Financial Reports:**

*Cash and Investments:* Total assets \$1,157,370.14. Liabilities: \$116,717.29. Equity = \$1,040,652.85. Total cash = \$268,879.14

*Key Bank:* Deposits for August totaled \$1,146.92

*Budget and Vouchers:* Robert moved to approve the August 2019 vouchers in the amount of \$6,389.34 and Richard seconded the motion which then passed unanimously.

*Payroll:* Robert moved to approve the August payroll of \$14,109.23. Richard seconded the motion and it passed unanimously.

**DIRECTOR'S REPORT:** See attached. Also, Joy noted that she has been asked to be part of the La Conner Schools' Strategic Planning Committee. She also noted the importance of getting the public's input in the building process.

**COMMUNICATIONS:**

1. Friends of the Library: No report.
2. Comment Box and Other Correspondence: none.
3. Foundation Report: Susan Macek reported that the foundation was continuing to raise funds for the story pole.
  - a. There will be a Christmas Tiny Trees fund raiser on November 23<sup>rd</sup>.

**NEW BUSINESS,**

1. The RFQ for a Project Manager have gone out, deadline for replies September 19<sup>th</sup>.
2. Ran and Bill were appointed to the Board's Budget Committee.

**EXECUTIVE SESSION:** At 5:35 PM Robert made a motion, seconded by Richard, to move into executive session to discuss personnel matters. The Motion passed unanimously. At 7:15 PM Robert moved, Ran seconded, to resume the regular monthly meeting. It was passed unanimously.

**ADJOURNMENT:**

At 7:16 PM Robert moved to adjourn the meeting. Ran seconded the Motion and it was passed unanimously. There being no further business the meeting adjourned at 7:16 PM.

\_\_\_\_\_  
Jean Markert, Chair

\_\_\_\_\_  
Richard Wisniewski, Treasurer

\_\_\_\_\_  
Robert Hancock, Trustee

\_\_\_\_\_  
Bill Taylor, Secretary

\_\_\_\_\_  
Ran Hinrichs, Trustee